



## **SCHOLARSHIP POLICY & APPLICATION PROCEDURES**

The Fresno Women's Network scholarship program provides financial assistance to one or more individuals selected from a group of eligible applicants. Applications will be considered on the basis of demonstrated scholastic merit, community involvement, and stated goals and career objectives.

### **QUALIFICATIONS FOR APPLICANTS**

- The applicant must have a minimum of a high school diploma or equivalent.
- The applicant must have completed a ***minimum of 12 units***, must be ***currently enrolled*** in an accredited educational institution at the time the award is solicited and ***must be continuing their education*** in the Fall of 2010.
- A **minimum** of a **3.0 GPA** is required.
- The criteria for scholarship selection will be based on varying degrees of the following: academics, community involvement, stated goals and career objectives. The amount of the scholarships will vary based upon the stated criteria.

Application Deadline

**March 31, 2010**

**Return Applications To:**  
**Fresno Women's Network**

Attn: Scholarship Committee  
New Mailing Address:  
1303 E. Herndon Ave. Mail Stop 55  
Fresno, CA 93720

Walk-ins will be disqualified  
If you have questions about the application, email [office@fresnowomensnetwork.org](mailto:office@fresnowomensnetwork.org).

## **Selection Process:**

1. The Scholarship Committee will review all applications postmarked on or before **March 31, 2010**. All hard copy or online applications must be completed by the postmarked date.
2. Incomplete application packets and/or incomplete online applications will not be considered.
3. The Scholarship Committee will interview finalists.
4. One or more scholarships may be recommended to the Board of Directors of the Fresno Women's Network. The committee and the Board reserve the right to not award any scholarship, if appropriate, and carry forward the funds to be awarded in the future.
5. The 2010 scholarships will be presented at the July 2010 Fresno Women's Network luncheon.
6. Privacy of the applicant's files, personal information, and committee recommendations will be strictly observed. These files will be maintained by the Fresno Women's Network office for a minimum of two years and then destroyed. The applicant may also have the files returned upon request.
7. Applicants can apply for the Fresno Women's Network scholarship more than once. However, applicants can only be awarded the Fresno Women's Network scholarship twice in their academic career.



Fresno Women's Network

2010

Scholarship Application

Applicant's name: \_\_\_\_\_

Applicant's address: \_\_\_\_\_

Applicant's e-mail: \_\_\_\_\_

Applicant's phone: \_\_\_\_\_

Female: \_\_\_\_\_ Male: \_\_\_\_\_

Single: \_\_\_\_\_ Married: \_\_\_\_\_ No. of Dependents: \_\_\_\_\_

School presently attending: \_\_\_\_\_

School Applicant will be attending in Fall 2010:

\_\_\_\_\_



Fresno Women's Network  
Scholarship Application  
Packet

Fresno Women's Network will only consider applications that are complete and meet all requirements specified in this application packet. In order for your application to be considered as complete, you must complete this page. Check off the below list and sign your name indicating that all listed requirements are in your application packet, fully completed and in order of the check off list. All online applications must be checked marked and completed fully.

- Completed Fresno Women's Network Scholarship Application, 7 pages.  
(6 copies)
- Most recent official transcript.  
(1 copy)
- Proof of Fall registration\*.  
(6 copies)

\*Should the applicant's registration date fall after the March 31 deadline, please submit a letter from the dean of applicant's department, confirming the applicant's 2010 fall registration.

- 3 original letters of reference in individual sealed envelopes. References must be completed by 3 different individuals:
  - 1 academic reference
  - 1 professional reference
  - 1 personal reference to reflect community involvement and/or leadership
- Print name on each page of application.

**I \_\_\_\_\_, hereby state that all required information is included in my application packet and I have ensured that all copies of my application are in order as listed in the check off list above. I hereby certify under penalty of perjury that the information provided in this application is factual and correct, to the best of my knowledge.**

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

# Employment History

\_\_\_\_\_ Name



Current Employer: \_\_\_\_\_ Date of Hire \_\_\_\_\_

Address: \_\_\_\_\_

Direct Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ Total Hours Worked per Week \_\_\_\_\_

Responsibilities: \_\_\_\_\_

## Previous Work Experience:

Please list your work experience over the past five years listing recent first:

Positions Held	Dates of Employment	Employer's Name	Responsibilities

## EDUCATIONAL BACKGROUND:

Please outline your post high school education, listing recent first:

Educational Institution	Dates of Attendance	College Units (to date)	Degrees (if any, including date earned)

\*Continue on the back if necessary.

**Income/Balance Statement**

Name \_\_\_\_\_



**ESTIMATED INCOME:**

**MONTHLY INCOME**

Applicant's Monthly Wages (take home) \_\_\_\_\_

Other \_\_\_\_\_

**ESTIMATED TOTAL MONTHLY INCOME**

x 12 months

**A) ESTIMATED TOTAL ANNUAL INCOME**

**OTHER INCOME**

2007/2008 Loan amounts \_\_\_\_\_

2007/2008 Scholarship amounts \_\_\_\_\_

2007/2008 Grant amounts \_\_\_\_\_

2007/2008 Cash awards \_\_\_\_\_

Other Income \_\_\_\_\_

**B) ESTIMATED TOTAL OTHER INCOME**

**BALANCE SHEET:**

**ASSETS**

Cash/Savings/Checking \_\_\_\_\_

Value of Automobile(s) \_\_\_\_\_

Value of Other Vehicles (list) \_\_\_\_\_

Value of Home \_\_\_\_\_

Value of Other Assets (list) \_\_\_\_\_

**E) TOTAL ASSETS**

**LIABILITIES**

Total Credit Card Debt Owed \_\_\_\_\_

Total Student Loans Owed \_\_\_\_\_

Total Amount Owed on Automobile(s) \_\_\_\_\_

Total Amount Owed on Home Loan (include 2nd) \_\_\_\_\_

**F) TOTAL LIABILITIES**

**G) NET WORTH (E - F)**

# Expense Statement

\_\_\_\_\_ Name



## ESTIMATED EXPENSES:

### MONTHLY EXPENSES

Monthly Rent/House Payment/Taxes/Insurance \_\_\_\_\_  
Monthly Utilities (electricity, water, phone, cable etc.) \_\_\_\_\_  
Monthly Food Budget \_\_\_\_\_  
Monthly Auto Expense (payment, insurance, gas, etc.) \_\_\_\_\_  
Other Monthly Expense \_\_\_\_\_

### ESTIMATED TOTAL MONTHLY EXPENSES

x 12 months

### C) ESTIMATED TOTAL ANNUAL EXPENSES

### OTHER EXPENSES

Other Expense \_\_\_\_\_

### D) ESTIMATED TOTAL OTHER EXPENSES

A) Estimated Total Annual Income \_\_\_\_\_

B) Estimated Total Other Income + \_\_\_\_\_

**ESTIMATED TOTAL INCOME** = \_\_\_\_\_

C) Estimated Total Annual Expenses - \_\_\_\_\_

D) Estimated Total Other Expenses - \_\_\_\_\_

**E) ESTIMATED TOTAL ANNUAL INCOME AFTER EXPENSES** = \_\_\_\_\_

## EDUCATION EXPENSES:

ANNUAL TUITION (identify if semester, quarter, other) \_\_\_\_\_

ANNUAL COST OF BOOKS/SUPPLIES (estimate if necessary) \_\_\_\_\_

ANNUAL ROOM & BOARD (dorm/housing fees, meals, etc.) \_\_\_\_\_

OTHER ANNUAL SCHOOL COSTS (please itemize and list) \_\_\_\_\_

**Activities and Awards**

\_\_\_\_\_  
Name

*Please type or print legibly on this page in black or blue ink. Responses may be continued on the back or use additional sheets of paper and attach.*

1. Please list names and dates of your membership to any on campus organizations; names of offices held and dates; names and dates of organizational programs, projects, and events you were involved in and what part you played.

2. Please respond to the same queries as listed above for off-campus organization involvement within the past three years.

3. Please describe any involvement in special projects research or papers that are part of your academic studies.

4. Please list any other scholarships and awards that you have received and date they were awarded.

5. Please explain how this award money will help you to fund your education. Please include any other information that impacts your financial situation.

## Biography and Goals

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Name

**Please provide a typed statement of your biography below** *(you may use a separate sheet(s) and attach.* Please include your personal goals and career objectives. Why have you made these goals and career objectives?

**Academic Recommendation**



**Student/Applicant Information:**

**Applicant's Name**

\_\_\_\_\_

*Please complete the following recommendation for the above named student and return it to the applicant in a sealed envelope.*

1. How long have you known the applicant? \_\_\_\_\_ Years \_\_\_\_\_ Months

2. How do you know the applicant? On what criteria do you base your recommendation of the applicant?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3 . Using the individuals with whom you are acquainted, please give your personal appraisal of the applicant with regard to the following (*please only check one box in each row*):

	<b>Outstanding</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Below</b>
	<b>(Top 1%)</b>	<b>(Top 10%)</b>	<b>(Top 25%)</b>	<b>(Mid 50%)</b>	<b>Average</b>
Intelligence					
Motivation					
Creativity					
Leadership					

4. Please comment on the exceptional scholastic ability and accomplishments exhibited by the applicant. In addition, please assess his/her potential to succeed academically?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*\* If additional space is required, please use the back side of this form.*

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Employer** \_\_\_\_\_ **Title** \_\_\_\_\_

**Address** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

# Professional Recommendation



**Student/Applicant Information:**

**Applicant's Name**

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*Please complete the following recommendation for the above named student and return it to the applicant in a sealed envelope.*

1. How long have you known the applicant? \_\_\_\_\_ Years \_\_\_\_\_ Months

2. How do you know the applicant? On what do you base your recommendation of the applicant?

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3. From among the individuals with whom you are acquainted, Please give your personal appraisal of the applicant with regard to the following (please only check one box in each row):

	<b>Outstanding</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Below</b>
	<b>(Top 1%)</b>	<b>(Top 10%)</b>	<b>(Top 25%)</b>	<b>(Mid 50%)</b>	<b>Average</b>
Intelligence					
Motivation					
Creativity					
Leadership					

4. Please comment on the accomplishments and excellent action/habits exhibited by the applicant: \_\_\_\_\_

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*\* If additional space is required, please use the backside of this form.*

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Employer** \_\_\_\_\_ **Title** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Community/Leadership**  
**Recommendation**



**Student/Applicant Information:**

**Applicant's Name:**

\_\_\_\_\_

*Please complete the following recommendation for the above named student and return it to the applicant in a sealed envelope.*

1. How long have you known the applicant? \_\_\_\_\_ Years \_\_\_\_\_ Months

2. How do you know the applicant? On what do you base your recommendation of the applicant?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. From among the individuals with whom you are acquainted, Please give your personal appraisal of the applicant with regard to the following (please only check one box in each row):

	<b>Outstanding</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Below</b>
	<b>(Top 1%)</b>	<b>(Top 10%)</b>	<b>(Top 25%)</b>	<b>(Mid 50%)</b>	<b>Average</b>
Intelligence					
Motivation					
Creativity					
Leadership					

4. Please comment on the exceptional scholastic ability and accomplishments exhibited by the applicant.

In addition, please assess his/her potential to succeed

academically: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_ *\* If additional space is required, please use the back side of this form.*

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Employer** \_\_\_\_\_ **Title** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_